

Terms of Reference/Request for Proposal

Date: 28.10.2022

Proposals are invited by Technology Informatics Design Endeavour (TIDE) for “Selection of contractor for constructing Community Toilet units at Sanitation Workers colony near Kandawara, Chikballapura, Karnataka”

Introduction

Technology Informatics Design Endeavour (TIDE) is a development organization based in Bengaluru that leverages technology for conserving the environment, creating livelihoods, and addressing societal issues. TIDE's work encompasses energy access and biomass-based cooking solutions, environment conservation through energy waste and water interventions, and Technology based innovative livelihoods, particularly with a focus on rural women. TIDE is currently implementing a project titled 'Integrated Water Management in partnership with BORDA, in two towns of Karnataka. For more information about TIDE, please visit <https://tide-india.org>.

Title	“Selection of contractor for Constructing Community Toilet units at Sanitation Workers colony near Kandawara, Chikballapura, Karnataka ”
Location	Chikballapura city, Karnataka
Nature of Assignment	The project is aiming to implement prefabricated community toilets in the sanitation workers' colony, Kandawara, Chikballapura. The scope of work includes the procurement and installation of prefabricated community toilets
Contract period	The contract period will be for the duration of 30 days

Background of Project

Chikballapura City Municipal Council (CMC) has provided a housing colony for its sanitation workers at a place called Kandawara in Chikballapura. There are a total of 105 households in the colony out of which 35 houses have been allotted to sanitation workers by CMC and the remaining houses belonging to rag pickers who are currently staying in temporary shelters. However, the residents lack access to clean drinking water and safe sanitation in the colony. TIDE in collaboration with CMC has planned to end the open defecation in the colony by installing prefabricated community toilets. CMC Chikballapura is supporting by giving the required land for the installation of community toilets. CMC is also providing and will be taking care of water supply to and electricity for the community toilets.

Terms of Reference:

The bidder shall be responsible for the activities and roles mentioned herein, and shall also support TIDE wherever reasonable and possible, to ensure that the objectives of the assignment are met. The details of the assignment are given below

Scope of assignment:

The stipulated scope of work involves carrying out the following activities in phases:

- a. Undertaking survey of project site
- b. Designing of suitable toilet units according to TIDE’s requirements mentioned in the table below
- c. Constructing the toilet
- d. Carrying out all the necessary civil, electrical, and plumbing works

Table 1: Dimensions

S no.	Toilet seats (Indian type) with ablution taps	Handwashing units
Minimum Dimensions (length & breadth)	(1200mm*900mm)	
Men’s unit	3	2
Women’s unit	3	2

General specifications:

- High grade building material to be used
- Ensure Ample light and cross ventilation
- Resistant to tampering and vandalism
- Tough and heavy-duty water-saving fixtures in stainless steel shall be used
- Design for easy cleaning and maintenance
- The male and female sections not to face each other
- Two 1000 litre capacity Overhead Tank, one each for male & female sections
- Good quality tiling inside the toilets to be provided
- Toilets shall be aesthetically pleasing.
- Toilets should be connected to the DEWATS unit available right next to the site

Duration of the assignment:

The project shall be executed within 30 days of the contract’s award. The contractor should adhere to the work plan as shown below. **(Subject to revision based on mutual consent or as per ground condition)**

Eligibility criteria:

The firm should meet the following minimum eligibility criteria:

<ul style="list-style-type: none"> The company/firm/contractor should be registered with a legally binding registration document
<ul style="list-style-type: none"> The company/firm/contractor should have executed a minimum of 3 projects similar to this project
<ul style="list-style-type: none"> The company/firm/contractor shouldn’t have been blacklisted by central/state government agencies
<p>Note: The Consultants need to submit supporting documentary evidence for the criteria.</p>

Evaluation Criteria:

Sl No	Indicator	Description	Document Evidence	Weightage
1	Experience	The contractor must have executed a minimum of 3 projects relevant to the installation of the toilets.	Work order/ Work completion certificate/Self-certification providing details of the project (Details of the project should include Name of project and description, Start and completion date of the project, Location and total project cost, Photographs)	30%
2	Design	Toilets should have user-friendly designs	Concept design	30%
3	Bid Price	The price quoted by the agency	Lumpsum costs	40%
<p>Note: All the eligible firms will be graded on the above criteria. The one with the highest grade/score will be awarded the contract.</p>				

Work Plan:

The project duration is from the **2nd week of November 2022 to the 1st week of December 2022**. Material procurement and installation should commence not later than the 2nd week of November 2022 and the work shall be completed by the 1st week of December 2022.

Activity	Nov 2 nd week	Nov 3 rd week	Nov 4 th week	Dec 1 st week
Award of contract & assessment of project area				
Procurement of the construction material				
Construction of the toilet units				
Plumbing & Electrical works				
Handover of the facility				

Schedule of Payment:

Sl. No.	Deliverable	Reports to be submitted	Percentage of Payment
1	On procurement and delivery of the construction materials to the site	Site feasibility report and procurement report	50%
2	On completion of construction work and handover of the facility	Work completion report	50%

Note: The payment schedule will be finalized in consultation with the Consultant at the contract award stage

Submission of Proposal and deliverables:

The proposal must be submitted over email with email id: ashwin.kumar@tide-india.org, & iwm.accountant@tide-india.org with the following documents attached,

- Supporting documents for eligibility and evaluation criteria
- Self-certification of not being blacklisted by central/state government agencies
- Properly filled Annexure I to V

Confidentiality and Intellectual and Other Propriety Rights

All reports, notes, statistics and other documents and data compiled and collected, or software developed by the Consultant under this Agreement shall be confidential and the property of TIDE. The Parties herein agree to keep the terms of this TOR all or any information which any or all of the parties



herein shall become acquainted with shall not be disclosed, either directly or indirectly to third parties or be used in any way, or in any manner that would be detrimental to the business of the partners.

Sd/-
Director-TIDE

ANNEXURES

Annexure I: Letter for EOI Submission to Be Submitted on the Letter Head of the Institution

Annexure II: Information regarding any Conflicting activities and declaration

Annexure III: Details of minimum of 3 similar works executed by the bidder

Annexure IV: Quote/Bid FORM

Annexure V: Details of Concept design with specification



ANNEXURE I

**LETTER FOR EOI SUBMISSION TO BE SUBMITTED ON THE LETTERHEAD OF THE
ORGANISATION**

Ref: No:

Date:

Executive Director,
TIDE, FF-1, Sapthagiri Apartments,
No.30, 10th Cross, 15th Main Road,
RMV Extension, Sadashiv Nagar,
Bengaluru – 560080

Dear Sir/Madam

We, the undersigned, offer to provide the services as required in your invitation for EOI dated: -----/11/2022. We are hereby submitting our proposal with all the requisite information and documents.

We hereby certify that all the information and statements made in this proposal are true and accept that any misstatement or misrepresentation in the enclosed documents may lead to our disqualification.

We understand that you are not bound to accept/reject any proposal without assigning any reason.

Yours faithfully

Authorized Signatory

NAME & DESIGNATION



ANNEXURE II

INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND DECLARATION THEREOF

Is the party engaged in any activities which conflict with the proposed activities of TIDE as mentioned in this document?

If yes:

Please furnish information on activities the institution is engaged in, which in your opinion, is of a nature that conflicts with the assignment desired to be awarded by CoE.

If no:

We hereby declare that our organization is not either directly or indirectly engaged in any activities which can be termed conflicting activities as mentioned in the EOI document. It is understood that any misrepresentation or misstatement in this regard shall render our organization to be disqualified from the entire process.

Signature of the authorized signatory

Name

Designation

TO BE SUBMITTED ON THE LETTERHEAD

ANNEXURE III

Details of a minimum of 3 similar works executed

(Amount Rs. In Lakh)

Sl.no.	Nature of similar work carried out	Name of the party for whom such work was carried out	The total value of the work	Period of the assignment	Contact person name and mobile no.

AUTHORISED SIGNATORY

TO BE SUBMITTED ON THE LETTERHEAD**ANNEXURE IV****Quote/Bid FORM**

To

The Executive Director

TIDE

FF-1, Sapthagiri Apartments, No. 30, 10th Cross, 15th Main Rd,

Raj Mahal Vilas Extension, Sadashivanagar,

Bengaluru, 560080

I hereby offer to submit our EOI for the “Selection of contractor for Designing and Building Community Toilet units at Sanitation Workers colony near Kandawara, Chikballapura, Karnataka” assignment as a Service Provider/Expert/supplier of material/services etc.

Sl No.	Parameters	Particulars/Description
1.	Name	
2.	Address	
3.	Contact Details	Email: Mobile:
4.	Total Lumpsum Cost/Fee (in Rupees) Inclusive of GST for work completed as per ToR	
5.	GST Number (If no GST please mention it in Annexure IV)	

Note: Site Visits charges will not be reimbursed

Declaration:

I certify that the above particulars are correct, and I understand and agree that if any statement is found to be false or not correct, TIDE reserves the right to reject my application.

I certify that if awarded the assignment, I shall maintain confidentiality and shall avoid conflict of interests.

Signature:

Place:

Full name:

Date:

Annexure V

Technology Informatics Design Endeavour
FF1, Sapthagiri apartments, No 30, 10th cross, 15th main road, RMV extension, Sadashivanagar,
Bengaluru – 560080

Email – info@tide-india.org

Ph – 080 2361 2031



Details of the Concept design with specifications