

Request for Quotation (RFQ)

Product or Service Information sought by TIDE

Quotation No: TIDE/2023-24/RFQ___ Date: 15-05-2024

Last date for submission of quotation – 22-05-2024

For enquiries, contact: (mail ID - info@tide-india.org, Anuradha.n@tide-india.org).

Kindly submit your proposal to the below mentioned email IDs

samitha.m@tide-india.org Anuradha.n@tide-india.org; nagalakshmi@tide-india.org.

1	Name of the product / Title of the service required	Procurement of printers Epson L3250
2	Brief explanation of the product / service required	TIDE, a Bangalore based NGO through its Digipreneur program is giving printers to its kiosk trainees to enable them to provide services to the community at Tumkur, Hassan, Chitradurga
3	Specification of the product / type of service	Epson Ecotank L3250 Wifi all in one (print, scan, copy) in tank printer ink
4	Quantity required	40 for 40 Digipreneurs

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5	Warranty / Guarantee	1 year
6	Additional details if required (Drawings / Writeup etc)	<p>The Vendor must take full responsibility to repair/service and/or replace any asset if an issue arises. Vendor must take ownership to contact the Brand company if faulty products are received.</p> <p>Any Non-local Vendor taking up this deal should be ready to travel to the delivery location within 3 days, whenever the need arises due to any issue with their delivered asset.</p>
7	Shipping address	Women's Technology Park, Araluguppe, Kibbanahalli Hobli, Tiptur Taluk, Tumkur-Karnataka- 572212
8	Deadline for receiving the quotation (mail or hard copy as stated in terms below)	22-May-2024

Terms & Conditions (T&C)

1. TIDE requests the supplier to provide a quotation for the supply of the goods and /or services detailed above.
2. All correspondence from the supplier to TIDE shall be submitted by email to TIDE's contact person listed above.
3. Contents & Requirements for Submission of a Quotation
 - a. Detail the fixed and firm price of the Goods & Services.
 - b. Include full description, Quantity, Brand name as shown on TIDE's RFQ.
 - c. Separately list GST or any other applicable tax
 - d. Mention any other costs (eg. transportation).
 - e. Specify the quoted currency in numbers and words.
 - f. Specify the payment terms.
 - g. The quotation has to be in the letter head, with seal and signature of the authorized representative.
4. Quotation shared must comply with the specifications shared in this RFQ. Any deviations must be justified for evaluation.
5. If selected the vendor must commit to providing a cancelled cheque in the name of the company mentioning the bank account details. If the final price excluding GST is more than Rs 1,00,000 a bank guarantee is must for providing advance if required.
6. Advance payment will be paid only for material cost. GST / Transportation / Installation charges etc will be paid only after the delivery of goods and services.
7. Complete Payment shall be released only after successful installation & quality inspection by our technical team.
8. In case if GST registration is not available, registration deed of the company shall be considered in special circumstances.
9. All quotations fulfilling above terms should be submitted through the following channels before the stated deadline
 - a) Mail to: (mention mail ID – not from project team and give generic ID) with Subject line: Response to RFQ #:
 - b) Hard copy of the quotation may be sent in sealed envelope to the address (to write)
 - c) For quotations above Rs 1,00,000 value excluding GST, mails only from registered domains (and not generic mails like gmail or yahoo) will be accepted. If this is not possible, hard copy should reach at the above address within the stated date.

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d) Either the mail or hard copy should reach the concerned person before the deadline stated above