

Request for Quotation(RFQ)

Title of the service required	Procurement of : • Printer: Epson L3250
Brief explanation of the product/service required	TIDE, a Bangalore based NGO through its Digipreneur program is giving printers and scanners to its kiosk trainees to enable them to provide services to the community at Chitradurga and Tumkur
Specification of the product/type of service	Epson Ecotank L3250 Wifi all in one (print, scan, copy) in tank printer ink
Quantity	65 nos.
Additional details if required(Drawings/ Writeup etc)	The Vendor must take full responsibility to repair/service and/or replace any asset if an issue arises. Vendor must take ownership to contact the Brand company if faulty products are received. Any Non-local Vendor taking up this deal should be ready to travel to the delivery location within 3 days, whenever the need arises due to any issue with their delivered asset.
Submission Requirements	Technical Proposal: Financial Proposal: Company Profile: • GST certificate • PAN • List of previous clients

Technology Informatics Design Endeavour (TIDE)



Shipping/Service address	Ajay, C2 MLF Digipreneur, Near TB Cross, Hosadurga Road, Hiriya, Chitradurga
Deadline for receiving the quotation (mail or hardcopy as stated in terms below)	24-09-2026

Evaluation Criteria

All submitted quotations will be evaluated based on the following criteria

1. Technical Compliance (40%)

- a. Adherence to the required specifications
- b. Quality of materials and build
- c. Safety features
- d. Warranty period
- e. Availability of installation and training support

2. Financial Proposal (30%)

- a. Total cost (inclusive of taxes and delivery)
- b. Cost-effectiveness in comparison to other bids
- c. Transparency of pricing (no hidden charges)

3. Vendor experience and Capability (15%)

- a. Experience in supplying similar equipment
- b. Past performance with government/NGO/municipal clients
- c. Technical expertise and competent service team

4. After-Sales Service & Support (10%)

- a. Availability of service centre or on-site support
- b. Response time for maintenance
- c. AMC (Annual Maintenance Contract) options

5. Delivery Timeline (5%)

- a. Ability to deliver and install within the required timeframe

Payment Terms

1. Advance Payment (50%)

- a. 50% of the total contract value will be released as advance
- b. Only upon submission of a Bank guarantee or a Security Cheque equivalent to the advance amount.

2. Delivery Payment (30%)

- a. 30% will be released after successful delivery of the shredder machine at the designated site.
- b. Subject to verification of condition and conformity with specifications.

3. Installation Payment (20%)

- a. 20% will be released after successful installation, testing and demonstration of the machine's full functionality.

Required documents

- Tax invoice
- Delivery challan
- Installation & Commissioning pictures
- Warranty certificate

Payment Method

Payment will be made through bank transfer to the vendor's registered bank account.

Submission Method

Submission of quotes

All quotations must be submitted electronically to the designated email:

procurement@tide-india.org with subject line **"Quotation for Printer: Epson L3250"**

Submission must include the technical proposal, financial proposal, and all required supporting documents. Late submissions will not be considered.

Deadline for submission

All quotation must be submitted on or before 24-09-2026

Queries and Clarifications

Vendors may submit any questions or clarification requests to: info@tide-india.org and anuradha.n@tide-india.org. All queries must be sent on or before 21-09-2026